



How would you rate your punctuality and reliability?

Excellent                  Good                  Average                  Below Average                  Unsatisfactory

5. How long can you commit yourself to Sinclair Library?

**General Circulation and Internet Support**

1 to 1 1/2 years                          1 1/2 to 2 years                          2 years+

**Music/Reference , Stacks & Preservation Crew**

6 months to 1 year                          1 year+

6. Typing      YES      NO      \_\_\_\_\_ WPM

7. Word Processing?                          YES                          NO

8. Are you familiar with the UH library online system?                          YES                  NO

9. Can you lift up to 50 lbs?                          YES                  NO

10. Personal computer?                          YES                  PC                  MAC  
NO

Describe what software programs you use and what do you use them for.

11. Do you have any experience and/or training in operating the following audiovisual equipment?

(check all that apply)

- tape recorder                           slide projector                           film strip projector
- CD player                                   film projector                           high speed dubbing machine
- VCR     laserdisc player                           record player
- DVD

12. Have you worked on the UH Manoa Campus?      YES                  NO

A) If yes, please provide department and supervisor's name & phone number.

B) If no, please list professional reference(s).

**References will be contacted.**

<u>Name</u>	<u>Position</u>	<u>Company</u>	<u>Telephone</u>
-------------	-----------------	----------------	------------------

---



---



---

13. Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying.

Thank you for completing this application form and for your interest in Sinclair Library. If your application is approved, you will be notified by phone or e-mail within 10 working days to schedule an interview.

**Office Use Only**

Application Approved:    Y                  N    Initial: \_\_\_\_\_                  Interview date/time: \_\_\_\_\_